



## BUDGET OF THE TOWN/VILLAGE DISTRICT

Form Due Date: **20 Days after the TOWN/VILLAGE MEETING**

This form was posted with the warrant on: April 1, 2014

### Instructions

**Cover Page**

- Select the entity type that you are filing for (Municipality or Village District)
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the entity's contact information
- Enter the preparer's information

**Account Codes:**

- Enter the *Warrant Article Number(s)* and other required information for each applicable account code
- Select the "Add Warrant Article" button to add additional *Warrant Articles* to the account code

**For Assistance Please Contact:**

**NH DRA Municipal and Property Division**

Phone: (603) 230-5090

Fax: (603) 230-5947

[http://www.revenue.nh.gov/munc\\_prop/municipalservices.htm](http://www.revenue.nh.gov/munc_prop/municipalservices.htm)

**ENTITY'S INFORMATION ?**

Entity Type:  Municipality  Village

Village District: Hillsborough - Emerald Lake Village

**PREPARER'S INFORMATION ?**

First Name James	Last Name Coffey
---------------------	---------------------

Street No. 5	Street Name West Main Street	Phone Number (603) 464-3128
-----------------	---------------------------------	--------------------------------

Email (optional)  
info@elvdnh.com



APPROPRIATIONS

GENERAL GOVERNMENT ?		Purpose of Appropriations (RSA 32:3, V)		Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Appropriations Enacting FY (Recommended)	Appropriations Enacting FY (Not Recommended)
4130 - 4139	Executive ?	Add Warrant Article			\$30,868	\$31,012	\$34,899	
		-		4			\$34,899	
4150 - 4151	Financial Administration ?	Add Warrant Article			\$9,250	\$9,250	\$9,250	
		-		4			\$9,250	
4153	Legal Expense ?	Add Warrant Article			\$2,000	\$8,881	\$9,000	
		-		4			\$9,000	
4155 - 4159	Personnel Administration ?	Add Warrant Article						
		-						
4194	General Government Buildings ?	Add Warrant Article			\$5,000		\$5,000	
		-		4			\$5,000	
		-						
4196	Insurance ?	Add Warrant Article			\$5,576	\$4,713	\$5,350	
		-		4			\$5,350	
4197	Advertising & Regional Association ?	Add Warrant Article						
		-						
4199	Other General Government ?	Add Warrant Article			\$100	\$1,300	\$100	
		-		4			\$100	
General Government Subtotal					\$52,794	\$55,156	\$63,599	





**New Hampshire**  
 Department of  
 Revenue Administration

**2014**  
**MS-636**

<b>PUBLIC SAFETY ?</b>						
Account #	Purpose of Appropriations (RSA 32:3, V)	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuig FY (Recommended)	Appropriations Ensuig FY (Not Recommended)
4210-4214	Police ?	Add Warrant Article -				
4215-4219	Ambulance ?	Add Warrant Article -				
4220-4229	Fire ?	Add Warrant Article -				
4290-4298	Emergency Management ?	Add Warrant Article -				
4299	Other (Including Communications) ?	Add Warrant Article -				
<b>Public Safety Subtotal</b>						

<b>HIGHWAYS AND STREETS ?</b>						
Account #	Purpose of Appropriations (RSA 32:3, V)	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuig FY (Recommended)	Appropriations Ensuig FY (Not Recommended)
4311	Administration ?	Add Warrant Article - 4	\$91,400	\$79,456	\$98,500	
4312	Highways & Streets ?	Add Warrant Article -			\$98,500	
4313	Bridges ?	Add Warrant Article - 4	\$3,000		\$2,000	\$2,000
4316	Street Lighting ?	Add Warrant Article -				





**New Hampshire**  
 Department of  
 Revenue Administration

**2014**  
**MS-636**

4319	Other ?	Add Warrant Article							
		-							
<b>Highways and Streets Subtotal</b>									\$100,500
									\$79,456
									\$94,400

<b>SANITATION ?</b>									
Account #	Purpose of Appropriations (RSA 32:3, V)	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Appropriations Enforcing FY (Recommended)	Appropriations Enforcing FY (Not Recommended)			
4321	Administration ?	Add Warrant Article							
		-							
4323	Solid Waste Collection ?	Add Warrant Article							
		-							
4324	Solid Waste Disposal ?	Add Warrant Article							
		-							
4325	Solid Waste Clean-up ?	Add Warrant Article							
		-							
4326-4329	Sewage Collection & Disposal & Other ?	Add Warrant Article							
		-							
<b>Sanitation Subtotal</b>									

<b>WATER DISTRIBUTION AND TREATMENT ?</b>									
Account #	Purpose of Appropriations (RSA 32:3, V)	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Appropriations Enforcing FY (Recommended)	Appropriations Enforcing FY (Not Recommended)			
4331	Administration ?	Add Warrant Article	\$15,200	\$38,164	\$18,020				
		-			\$18,020				
4332	Water Services ?	Add Warrant Article	\$20,000	\$24,659	\$28,000				
		-			\$28,000				





**New Hampshire**  
 Department of  
 Revenue Administration

**2014**  
**MS-636**

Account #	Purpose of Appropriations (RSA 32:3, V)	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Appropriations Enacting FY (Recommended)	Appropriations Enacting FY (Not Recommended)
4335	Water Treatment ?	Add Warrant Article - 6	\$88,150	\$79,912	\$90,228	
4338 - 4339	Water Conservation & Other ?	Add Warrant Article - 6			\$2,500	
<b>Water Distribution and Treatment Subtotal</b>			<b>\$123,350</b>	<b>\$142,735</b>	<b>\$138,748</b>	

Account #	Purpose of Appropriations (RSA 32:3, V)	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Appropriations Enacting FY (Recommended)	Appropriations Enacting FY (Not Recommended)
4411	Administration ?	Add Warrant Article -				
4414	Pest Control ?	Add Warrant Article -				
4419	Other Health ?	Add Warrant Article -				
<b>Health Subtotal</b>						

Account #	Purpose of Appropriations (RSA 32:3, V)	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Appropriations Enacting FY (Recommended)	Appropriations Enacting FY (Not Recommended)
4520 - 4529	Parks & Recreation ?	Add Warrant Article - 4	\$7,150	\$3,548	\$12,450	
4589	Other Culture & Recreation ?	Add Warrant Article -			\$12,450	
<b>Culture and Recreation Subtotal</b>			<b>\$7,150</b>	<b>\$3,548</b>	<b>\$12,450</b>	





**New Hampshire**  
 Department of  
 Revenue Administration

**2014**  
**MS-636**

<b>DEBT SERVICE ?</b>							
Account #	Purpose of Appropriations (RSA 32:3, V)	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Appropriations Enacting FY (Recommended)	Appropriations Enacting FY (Not Recommended)	
4711	Principal Long Term Bonds & Notes ?	Add Warrant Article - 6	\$50,928	\$52,446	\$93,500		
4721	Interest Long Term Bonds & Notes ?	Add Warrant Article - 6	\$25,798	\$23,827	\$66,979		
4723	Interest on Tax Anticipation Notes ?	Add Warrant Article -	\$1		\$66,979		
4790 - 4799	Other Debt Service ?	Add Warrant Article -					
<b>Debt Service Subtotal</b>					<b>\$76,727</b>	<b>\$160,479</b>	

<b>CAPITAL OUTLAY ?</b>						
Account #	Purpose of Appropriations (RSA 32:3, V)	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Appropriations Enacting FY (Recommended)	Appropriations Enacting FY (Not Recommended)
4901	Land ?	Add Warrant Article -				
4902	Machinery, Vehicles, & Equipment ?	Add Warrant Article -				
4903	Buildings ?	Add Warrant Article -				
4909	Improvements Other Than Buildings ?	Add Warrant Article -				
<b>Capital Outlay Subtotal</b>						





**New Hampshire**  
 Department of  
 Revenue Administration

**2014**  
**MS-636**

OPERATING TRANSFERS OUT ?									
Account #	Purpose of Appropriations (RSA 32:3, V)	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuig FY (Recommended)	Appropriations Ensuig FY (Not Recommended)			
4912	To Special Revenue Fund ?	Add Warrant Article -							
4913	To Capital Projects Fund ?	Add Warrant Article -							
4914	To Enterprise Fund ?	Add Warrant Article -							
	Sewer	Add Warrant Article -							
	Water	Add Warrant Article -							
<b>Operating Transfers Out Subtotal</b>			\$354,421	\$357,168	\$475,776				
<b>Operating Budget Total</b>									





**New Hampshire**  
 Department of  
 Revenue Administration

**2014**  
**MS-636**

**\*\*SPECIAL WARRANT ARTICLES\*\***

Special Warrant articles are defined in RSA 32:3, VI, as appropriations 1) In petitioned warrant articles; 2) Appropriations raised by bonds or notes; 3) Appropriations to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) An appropriation designated on the warrant as a special article or as a non-lapsing or nontransferable article.

Account #	Purpose of Appropriations (RSA 32:3, V)	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Appropriations Enforcing FY (Recommended)	Appropriations Enforcing FY (Not Recommended)
4915	To Capital Reserve Fund	Add Warrant Article	\$25,000	\$25,000	\$25,000	
	WATER METER RESERVE FUND	-			\$15,000	
	METTING HOUSE RESERVE FUND	-			\$10,000	
4916	To Expendable Trust Fund	Add Warrant Article				
		-				
	Other Special Warrant Articles	Add Warrant Article				
4902	WELL PUMPS AND DIST IMPV	-	\$22,000	\$14,412	\$12,000	
4902	2014 SRF PROJECT PHASE II	-			\$515,000	
4902	PUMP HOUSE FIT UP	-			\$150,000	
	<b>Special Articles Recommended</b>		\$47,000	\$39,412	\$702,000	

**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

"Individual" warrant articles are not the same as "Special Warrant Articles". Individual warrant articles might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

Account #	Purpose of Appropriations (RSA 32:3, V)	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Appropriations Enforcing FY (Recommended)	Appropriations Enforcing FY (Not Recommended)
	Other Individual Warrant Articles	Add Warrant Article	\$250	\$500		
4909	ROAD IMPROVEMENTS	-	\$15,000	\$22,275	\$28,500	
4909	WATER SYS GENERATORS	-	\$5,000	\$10,215		
4130-4139	REGIONAL PLANNING	-	\$250	\$500		
	<b>Individual Articles Recommended</b>		\$20,500	\$33,490	\$28,500	





**New Hampshire**  
*Department of*  
*Revenue Administration*

**2014**

**MS-636**

You have reached the end of the Appropriations Section. Please review the this section for accuracy, then move on to the Revenues Section.





**REVENUES**

**TAXES**

Account #	Source of Revenue	Warrant Article #	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
3190	Interest & Penalties on Delinquent Tax ?	Add Warrant Article	\$1,400	\$1,282	\$1,225
		-			\$1,225
Taxes Subtotal			\$1,400	\$1,282	\$1,225

**LICENSES, PERMITS, AND FEES**

Account #	Source of Revenue	Warrant Article #	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
3311 - 3319	From Federal Government ?	Add Warrant Article			
		-			
Licenses, Permits and Fees Subtotal					

**FROM STATE**

Account #	Source of Revenue	Warrant Article #	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
3351	Shared Revenues ?	Add Warrant Article			
		-			
3354	Water Pollution Grant ?	Add Warrant Article			
		-			
3359	Other (Including Railroad Tax) ?	Add Warrant Article			
		-			





**New Hampshire**  
 Department of  
 Revenue Administration

**2014**  
**MS-636**

3379	From Other Governments ?	Add Warrant Article				
		-				
From State Subtotal						

CHARGES FOR SERVICES ?						
Account #	Source of Revenue	Warrant Article #	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year	
3401-3406	Income from Departments ?	Add Warrant Article	\$233,900	\$287,981	\$486,327	
		-			\$486,327	
3409	Other Charges ?	Add Warrant Article				
		-				
Charges for Services Subtotal			\$233,900	\$287,981	\$486,327	

MISCELLANEOUS REVENUES ?						
Account #	Source of Revenue	Warrant Article #	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year	
3501	Sale of Municipal/Village Property ?	Add Warrant Article				
		-				
3502	Interest on Investments ?	Add Warrant Article	\$50	\$26	\$25	
		-			\$25	
3503 - 3509	Other ?	Add Warrant Article				
		-				
Miscellaneous Revenues Subtotal			\$50	\$26	\$25	





**New Hampshire**  
 Department of  
 Revenue Administration

**2014**  
**MS-636**

INTERFUND OPERATING TRANSFERS IN ?						
Account #	Source of Revenue	Warrant Article #	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year	
3912	From Special Revenue Funds ?	Add Warrant Article -				
3913	From Capital Projects Funds ?	Add Warrant Article -				
3914	From Enterprise Funds ?	Add Warrant Article -				
	Sewer - (Offset)	Add Warrant Article -				
	Water - (Offset)	Add Warrant Article -				
3915	From Capital Reserve Funds ?	Add Warrant Article -	\$5,000	\$5,000		
3916	From Trust & Fiduciary Funds ?	Add Warrant Article -				
Interfund Operating Transfers In Subtotal			\$5,000	\$5,000		





**New Hampshire**  
 Department of  
 Revenue Administration

**2014**  
**MS-636**

**OTHER FINANCING SOURCES**

Account #	Source of Revenue	Warrant Article #	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
3934	Proc. From Long Term Bonds & Notes	Add Warrant Article			\$515,000
		-			\$515,000
	Amount Voted from Fund Balance	Add Warrant Article			
		-			
	Estimated Fund Balance to Reduce Taxes				\$15,000
<b>Other Financing Sources Subtotal</b>			\$240,350	\$294,289	\$530,000
<b>Total Estimated Revenue &amp; Credits</b>			\$240,350	\$294,289	\$1,017,577





<b>BUDGET SUMMARY</b>		
<b>Item</b>	<b>Prior Year</b>	<b>Ensuing Year</b>
Operating Budget Appropriations Recommended	\$354,421	\$475,776
Special Warrant Articles Recommended	\$47,000	\$702,000
Individual Warrant Articles Recommended	\$20,500	\$28,500
TOTAL Appropriations Recommended	\$421,921	\$1,206,276
Less: Amount of Estimated Revenues & Credits	\$240,350	\$1,017,577
Estimated Amount of Taxes to be Raised	\$181,571	\$188,699





Hillsborough - Emerald Lake Mill Pond #12243

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Jim

Preparer's Last Name

Coffey

March 28, 2014

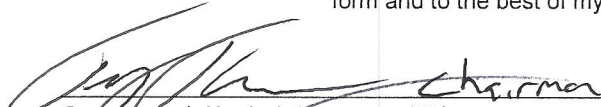
Preparer's Signature and Title

Date

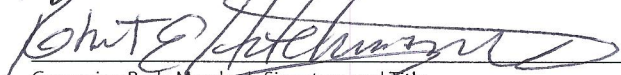
**Check to Certify Electronic Signature:** You are required to check this box and provide your name above. By checking this box, you hereby declare and certify that the electronic signature above was actually signed by the Preparer and that the electronic signature is valid.

**GOVERNING BODY CERTIFICATION**

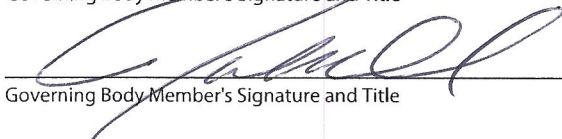
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

  
Governing Body Member's Signature and Title

\_\_\_\_\_  
Governing Body Member's Signature and Title

  
Governing Body Member's Signature and Title

\_\_\_\_\_  
Governing Body Member's Signature and Title

  
Governing Body Member's Signature and Title

\_\_\_\_\_  
Governing Body Member's Signature and Title

\_\_\_\_\_  
Governing Body Member's Signature and Title

\_\_\_\_\_  
Governing Body Member's Signature and Title

\_\_\_\_\_  
Governing Body Member's Signature and Title

\_\_\_\_\_  
Governing Body Member's Signature and Title

\_\_\_\_\_  
Governing Body Member's Signature and Title

\_\_\_\_\_  
Governing Body Member's Signature and Title

\_\_\_\_\_  
Governing Body Member's Signature and Title

\_\_\_\_\_  
Governing Body Member's Signature and Title

Submit

Print

Please save and e-mail the completed PDF form to your Municipal Account Advisor:

- Michelle Clark: michelle.clark@dra.nh.gov
- Jamie Dow: jamie.dow@dra.nh.gov
- Shelley Gerlarneau: shelly.gerlarneau@dra.nh.gov
- Jean Samms: jean.samms@dra.nh.gov

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL AND PROPERTY DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487